### Aligning Forces for Quality

# Pulling Contact Information *from the* AF4Q Website

## Begin Your Search at www.forces4quality.org

 Begin by logging in to your account on the AF4Q homepage (forces4quality.org). To do so click on **Register/Login** in the upper right corner.



b. Once logged in, click on **Directory** located in the upper right corner.



# Access Individual Contact Information

From this page you can access individual consumer contact information by typing in their first name or last name in the search bar:

#### Keyword:

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C Enter Contact Name or Email

Then by clicking Search



# Search by Alliance, Group, Hospital, or AF4Q Role

Using these different boxes, pull up a list of all AF4Q contacts in a particular Alliance, in a particular group, affiliated with a particular hospital, or occupying a particular role within AF4Q.

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AF4Q Direc	tory (191 Result	ts)		Sort By: Name +   Email	Phone
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11) 42/0-3338				Allianc	
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hadaa@ynhcmg.c	arg			Combining Clinical D Consumer Engageme	tprovenient its and Census Data it in Quality Improveme
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Western New Y	ork			Employer Engagemen	t Learning Collaborative
Chautauqua Cou	unty Health Network			Hospital:	
abdella@cchn.net				Beloit Health System	
16+664+8445				Beth Israel Desconess Betheada Hospital	Medical Center "
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# Pull a Full List of AF4Q Group Members

a. Look for **Group:** found on the right panel of the Directory page.

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b. Scroll through the Group list until you see the desired group name.



and then click **Search** . This will bring up a list of all group members.





## Make Narrower Searches

Selecting one group from any of the boxes. For example, to look for consumers in the Maine alliance, click on "Maine" in the **Alliance:** box and "Consumer Engagement Leadership Consortium" in the **Group:** box.







## Download a Spreadsheet with the Contact Information for Any Group

- a. Click on the group you are interested in accessing.
- b. Scroll to the bottom of the page and click on **Export Directory**. This will download an excel spreadsheet with names and email addresses.

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Environmental Health Strategy Center			
irottmann@gmail.com			
207-210-8382			
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kslatevitcavage@mainequalitycounts.org			
207-620-8526			
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